

MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, JULY 20, 2015

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, July 20, 2015. Members present were, April Karnoff (#211), Hilary Van Patten (#212), Bob Dietz (#237), Tom Benoit (#269), Todd Kennedy (#325), Ryan Grammon (#326) and via conference call Tiffany Rietzke (#110) and Bobbie Schurr (#392). Absent for this meeting were Donna Brown (#270), Stephanie Niblock (#271) and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director (via conference call); Joyce Bunch, Treasurer and Marlene Whitney, Clerk.

CALL TO ORDER

President Tom Benoit called the meeting to order at 7:31 p.m.

ELECTIONS OF OFFICERS

Bob Dietz nominated Tom Benoit as board president for the 2015-16 school year. Todd Kennedy seconded the motion. Motion carried 8-0.

Todd Kennedy nominated April Karnopp as board vice-president for the 2015-16 school year. Bob Dietz seconded the motion. Motion carried 8-0.

APPOINTMENTS

April Karnopp moved the board approve the following appointments:

Clerk of the Board - Marlene Whitney

Treasurer of the Board - Joyce Bunch

Attorney for the Board - Brien Stockman

Federal Program Director (Flow-Through Funds) – Debra Reha

Auditor – Adams, Brown, Beran, & Ball

Bank of Deposit - First National Bank and Trust, Phillipsburg, KS

Official Newspaper – The Phillips County Advocate

Insurance Carrier – Biggs Insurance Agency – Liability, Building, Auto

125 Flexible Benefit Plan Administrator – American Fidelity

403b Plan Administrator - AFPlanServ

KPERS Designated Agent – Marlene Whitney

Freedom of Information Officer – Wes Topel

Compliance Coordinator for Federal Anti-Discrimination Laws – Debra Reha

Ryan Grammon seconded the motion. Motion carried 8-0.

ITEMS ADDED TO THE AGENDA

The approval of Cobra rates was added to agenda item VI A. Student Matters was added to the purpose of the executive session agenda item VII A.

APPROVAL OF CONSENT AGENDA

Bob Dietz moved the consent agenda with the additions be approved. Todd Kennedy seconded the motion. Motion carried 8-0.

COMMUNICATIONS

Deb Reha informed the Board about the Early Childhood Academy that she and three teachers will attend in Wichita on July 22-23. The Special Education Leadership Conference will be July 28-29 with Mrs. Reha and Mr. Topel attending. August 6 will be the beginning of the year inservice for all staff at the Huck Boyd center in Phillipsburg. New teacher orientation

will be held August 7 at the coop office. Project Stay will be providing an inservice at the Phillipsburg school district on August 11.

**COMMUNITY
PRESENTATION**

None

**OLD BUSINESS
ASO BCBS**

ASO Update / Blue Cross/Blue Shield Premiums – Mrs. Reha updated the Board with the current level of reserves and went over the recommendations for rates for the 2015-16 school year. April Karnopp moved the board accept the recommendation to decrease the premiums for the 2015-16 school year. Bob Dietz seconded the motion. Motion carried 8-0. Hilary Van Patten moved to accept the Cobra rates as presented. April Karnopp seconded the motion. Motion carried 8-0.

BUDGET UPDATE

The board was provided an unaudited report of the revenue, expenses and carry-over for FY15.

NEGOTIATIONS

Bob Dietz moved to ratify teacher negotiations as presented for the 2015-16 school year. Hilary Van Patten seconded the motion. Motion carried 8-0.

NEW BUSINESS

**EXECUTIVE
SESSION FOR
PERSONNEL AND
STUDENT
MATTERS (A)**

April Karnopp moved the board enter into executive session for a period of 10 minutes, until 8:10 p.m., with the Board, Deb Reha and Wes Topel, for the purpose of discussing personnel matters of non-elected personnel and student matters, to protect the privacy interests of the individual(s) to be discussed. Todd Kennedy seconded the motion. Motion carried 8-0.

At 8:11 p.m., Todd Kennedy moved to continue in executive session for 10 minutes for the same purpose, with the same individuals. Ryan Grammon seconded the motion. Motion carried 8-0.

At 8:22 p.m., April Karnopp moved to continue in executive session for 10 minutes for the same purpose, with the same individuals. Todd Kennedy seconded the motion. Motion carried 8-0. The meeting returned to open session at 8:32 p.m.

**CONTRACT /
WORK
AGREEMENT (B)
2015-16 SALARY
INCREASE
CONSIDERATION
(C)**

April Karnopp moved to accept the contract / work agreements as presented. Bob Dietz seconded the motion. Motion carried 8-0.

April Karnopp moved to accept the salary increases as presented, using option one for the central office staff. Hilary Van Patten seconded the motion. Motion carried 8-0.

**BOARD OF
DIRECTORS'
MEETING PLACE &**

Bob Dietz moved to approve the meeting dates, place and time as presented. Todd Kennedy seconded the motion. Motion carried 8-0.

TIME (D)

Meeting Place: The Board of Directors will meet at the NCKSEC office in Phillipsburg, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place. **Time of Meeting:** 7:30 p.m. The Board of Directors may adjourn a regular meeting to another time and place. **Board of Directors' Meeting Dates:** Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Phillipsburg, Phillips County, Kansas by resolution duly adopted at its regular meeting held July 20, 2015, established the following meeting schedule for regular Board of Directors meetings to be held during the 2015-16 school year.

July 20, 2015	November 16, 2015	March 21, 2016
August 17, 2015	December 21, 2015	April 18, 2016
September 21, 2015	January 18, 2016	May 16, 2016
October 19, 2015	February 15, 2016	June 20, 2016

RESOLUTIONS (E)

Resolutions for the 2015-16 school year (The resolutions are attached to, and become part of, these official minutes.)

- Establish Petty Cash (1-15)
- Authorizing Early Payment of Claims (2-15)
- Waiver Annual Requirements of GAAP (3-15)
- Destruction of School Records (includes IEP information) (4-15)
- Home Rule (5-15)

Todd Kennedy moved to accept the resolutions as presented. April Karnopp seconded the motion. Motion carried 8-0.

MILEAGE RATE (F)

Ryan Grammon moved to establish the NCKSEC mileage rate at the state rate of \$.57 per mile for mileage reimbursement. Bob Dietz seconded the motion. Motion carried 8-0.

RESCINDING POLICY STATEMENT (G)

“Mr. President, I move that all policy statements found in the minutes of the Interlocal prior to June 30, 2015 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 2015-16 school year, subject to periodic review, amendment, and revision by the board of directors.” This motion includes: Board Policies & Procedures, NCKSEC SPED Practices & Procedures, Parents As Teachers Handbook, and the Paraeducator handbook.

Todd Kennedy moved as stated to rescind policy statements prior to June 30, 2015. April Karnopp seconded the motion. Motion carried 8-0.

WORK AGREEMENTS FOR RETURNING CLASSIFIED STAFF (H)

A list of returning classified (hourly) staff for the 2015-16 school year was presented for approval as amended (with the removal of Sara Blackman and Michelle Wise). Todd Kennedy moved to approve the work agreements for the returning classified staff as amended. Tiffany Rietzke seconded the motion. Motion carried 8-0.

CONTRACTING

The following contractual arrangements between our Interlocal and –

SERVICES (I)

- USD 212 No.Valley: ECSE services
- USD 269 Palco: ECSE services
- USD 271 Stockton: Provision of service for 4 yr-old At-Risk students within Collaborative Preschool.
- USD 613 Southwest Kansas Area Coop: Orientation & mobility services from Jim Lawlor;
- USD 489, Hays: Memorandum of Understanding-Early Childhood Connections
- USD 273 Beloit SPED Coop-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
- USD 489 West Central KS SPED Coop-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
- USD 407 Russell -Visual Impairment/Hearing Impaired Services of Theresa Niblock.
- USD 333 Learning Coop of NCK-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
- USD 326 Logan-Teaching Services of Cher Greving.
- Northwest Kansas Ed. Service Center (NKESC) – Memorandum of Understanding-Headstart
- Kansas State School for the Blind: consultation and support for students who are Blind/Visually Impaired.
- Craig Resources (d/b/a Craig HomeCare) – Nursing services
- Phillips County Hospital & Medical Clinics – Charlie Meitler, PTA
- Development Services of Northwest Kansas – Flow-Thru Funds for FY16
- Digital Doman-Information Technology (IT) Support
- School Health Consulting Services-Memorandum of Understanding Medicaid Physician’s Verification and Certification.
- Southeast Kansas Education Service Center-Memorandum of Agreement – Project Stay.

Ryan Grammon moved the board approve the contracting services as presented. Bobbi Schurr seconded the motion. Motion carried 8-0.

NCKSEC
CALENDAR (J)

The NCKSEC calendar was shared with the Board for their information.

ADJOURNMENT

With no further business, Tom Benoit thanked the board members for attending and adjourned the meeting at 8:44 p.m.

Board President

Clerk of the Board

Date Approved