

MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, JULY 18, 2016

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, July 18, 2016. Members present were Amber Hardacre (#110), April Karnopp (#211), Hilary VanPatten (#212), Bob Dietz (#237), Tom Benoit (#269), Stephanie Niblock (#271) and Ryan Grammon (#326). Absent for this meeting were Donna Brown (#270), Camie Schneider (#325), Jason Rothenberger (#392), and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director; Joyce Bunch, Treasurer and Marlene Whitney, Clerk.

- CALL TO ORDER President Tom Benoit called the meeting to order at 7:30 p.m.
- ELECTIONS OF OFFICERS Bob Dietz nominated Tom Benoit as board president for the 2016-17 school year. April Karnopp seconded the motion. Motion carried 7-0.
- Bob Dietz nominated April Karnopp as board vice-president for the 2016-17 school year. Stephanie Niblock seconded the motion. Motion carried 7-0.
- APPOINTMENTS Ryan Grammon moved the board approve the following appointments:
 Clerk of the Board - Marlene Whitney
 Treasurer of the Board - Joyce Bunch
 Attorney for the Board – John McClymont
 Federal Program Director (Flow-Through Funds) – Debra Reha
 Auditor – Adams, Brown, Beran, & Ball
 Bank of Deposit - First National Bank and Trust, Phillipsburg, KS
 Official Newspaper – The Phillips County Advocate
 Insurance Carrier – Biggs Insurance Agency – Liability, Building, Auto
 125 Flexible Benefit Plan Administrator – American Fidelity
 403b Plan Administrator - AFPlanServ
 KPERS Designated Agent – Marlene Whitney
 Freedom of Information Officer – Wes Topel
 Compliance Coordinator for Federal Anti-Discrimination Laws – Debra Reha
- Hilary VanPatten seconded the motion. Motion carried 7-0.
- ITEMS ADDED TO THE AGENDA An executive session for personnel was added as agenda item E, and work agreement moved to E.(a).
- APPROVAL OF CONSENT AGENDA Amber Hardacre moved the consent agenda be approved as amended. Bob Dietz seconded the motion. Motion carried 7-0.
- COMMUNICATIONS The summer boot camps were successful. Indicator 13 was completed with 100% compliance by all districts. Mrs. Reha thanked Heather Sasse for her hard work on Indicator 13. NCKSEC beginning of the year

inservice will be held Thursday, August 4th at the Huck Boyd Center in Phillipsburg. The theme is Advocating and Encouraging Independence. Special guest speakers will be David Eickler from Project Stay in the general session and Tammie Allen from Families Together for the para breakout. New teachers will also report to the NCKSEC office on August 5th.

Mrs. Reha and Mr. Topel will be attending the TASN Leadership Conference the end of July. Upcoming dates of interest: KSDE audit August 8-11, financial audit with ABB&B August 31.

COMMUNITY
PRESENTATION

None

OLD BUSINESS
ASO BCBS/COBRA

ASO Update / Blue Cross/Blue Shield Premiums – Mrs. Reha updated the Board with the current level of reserves and went over the recommendations for rates for the 2016-17 school year. Hilary VanPatten moved the board accept the recommendation to set premiums and Cobra rates as recommended. No increase or decrease was suggested for the 2016-17 school year. Stephanie Niblock seconded the motion. Motion carried 7-0.

BUDGET UPDATE

The board was provided an unaudited report of the revenue, expenses and carry-over for FY16.

NEW BUSINESS

BOARD OF
DIRECTORS'
MEETING PLACE &
TIME (A)

April Karnopp moved to approve the meeting dates, place and time as presented. Bob Dietz seconded the motion. Motion carried 7-0.

Meeting Place: The Board of Directors will meet at the NCKSEC office in Phillipsburg, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place. **Time of Meeting:** 7:30 p.m. The Board of Directors may adjourn a regular meeting to another time and place. **Board of Directors' Meeting Dates:** Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Phillipsburg, Phillips County, Kansas by resolution duly adopted at its regular meeting held July 18, 2016, established the following meeting schedule for regular Board of Directors meetings to be held during the 2016-17 school year.

July 18, 2016	November 21, 2016	March 20, 2017
August 15, 2016	December 19, 2016	April 17, 2017
September 19, 2016	January 16, 2017	May 15, 2017
October 17, 2016	February 20, 2017	June 19, 2017

RESOLUTIONS (B)

Resolutions for the 2016-17 school year (The resolutions are attached to, and become part of, these official minutes.)

Establish Petty Cash (1-16)
Authorizing Early Payment of Claims (2-16)
Waiver Annual Requirements of GAAP (3-16)
Destruction of School Records (includes IEP information) (4-16)
Home Rule (5-16)

Hilary VanPatten moved to accept the resolutions as presented. Ryan Grammon seconded the motion. Motion carried 7-0.

MILEAGE RATE (C)

Bob Dietz moved to establish the NCKSEC FY17 mileage rate at the current state rate for mileage reimbursement. Stephanie Niblock seconded the motion. Motion carried 7-0. The current state rate is \$.54 per mile.

RESCINDING POLICY STATEMENT (D)

“Mr. President, I move that all policy statements found in the minutes of the Interlocal prior to June 30, 2016 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 2016-17 school year, subject to periodic review, amendment, and revision by the board of directors.” This motion includes: NCKSEC SPED Practices & Procedures, Parents As Teachers Handbook, and the Paraeducator handbook.

Bob Dietz moved as stated to rescind policy statements prior to June 30, 2016. Amber Hardacre seconded the motion. Motion carried 7-0.

EXECUTIVE SESSION FOR PERSONNEL AND STUDENT MATTERS (E)

April Karnopp moved the board enter into executive session for a period of 10 minutes, from 8:04-8:14 p.m., with the Board, Debra Reha and Wes Topel, for the purpose of discussing personnel matters of non-elected personnel and student matters, to protect the privacy interests of the individual(s) to be discussed. Hilary VanPatten seconded the motion. Motion carried 7-0.

At 8:15 p.m., April Karnopp moved to continue in executive session for an additional five minutes for the same purpose, with the same individuals. Stephanie Niblock seconded the motion. Motion carried 7-0. The meeting returned back to open session at 8:20 p.m.

WORK AGREEMENTS FOR RETURNING CLASSIFIED STAFF (E.a.)

Bob Dietz moved to accept the work agreements for returning classified as corrected. Stephanie Niblock seconded. Motion carried 7-0.

CONTRACTING SERVICES (F)

The following contractual arrangements between our Interlocal and –
USD 212 No.Valley: ECSE services
USD 269 Palco: ECSE services

USD 271 Stockton: Provision of service for 4 yr-old At-Risk students within Collaborative Preschool.
USD 613 Southwest Kansas Area Coop: Orientation & mobility services from Jim Lawlor;
USD 489, Hays: Memorandum of Understanding-Early Childhood Connections
USD 273 Beloit SPED Coop-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
USD 489 West Central KS SPED Coop-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
USD 407 Russell -Visual Impairment/Hearing Impaired Services of Theresa Niblock.
USD 333 Learning Coop of NCK-Visual Impairment/Hearing Impaired Services of Theresa Niblock.
USD 326 Logan-Teaching Services of Cher Greving.
Northwest Kansas Ed. Service Center (NKESEC) – Memorandum of Understanding-Headstart
Kansas State School for the Blind: consultation and support for students who are Blind/Visually Impaired.
Craig Resources (d/b/a Craig HomeCare) – Nursing services
Phillips County Hospital & Medical Clinics – Charlie Meitler, PTA
Development Services of Northwest Kansas – Flow-Thru Funds for FY17
Digital Doman-Information Technology (IT) Support
School Health Consulting Services-Memorandum of Understanding
Medicaid Physician’s Verification and Certification.

Stephanie Niblock moved the board approve the contracting services as presented. Ryan Grammon seconded the motion. Motion carried 7-0.

NCKSEC
CALENDAR (G)

The NCKSEC calendar was shared with the Board for their information.

ADJOURNMENT

With no further business, Tom Benoit thanked the board members for attending and adjourned the meeting at 8:28 p.m.

Board President

Clerk of the Board

Date Approved