

**MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, JULY 18, 2016**

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, July 17, 2017. Members present were Todd Slavik (#110), Bob Dietz (#237), Melanie Wendling (#269), Stephanie Niblock (#271); via conference call April Karnopp (#211) and Lenee Horting (#270). Absent for this meeting were Chris Rogers (#212), Todd Kennedy (#325), Ryan Grammon (#326), Shana Guttery/Allison Wolters (#392), and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director; Joyce Bunch, Treasurer and Marlene Whitney, Clerk.

CALL TO ORDER

President Tom Benoit called the meeting to order at 7:31 p.m.

ELECTIONS OF OFFICERS

Bob Dietz nominated April Karnopp as board president for the 2017-18 school year. Stephanie Niblock seconded the motion. Motion carried 6-0.

Melanie Wendling nominated Bob Dietz as board vice-president for the 2017-18 school year. Lenee Horting seconded the motion. Motion carried 6-0.

APPOINTMENTS

Lenee Horting moved the board approve the following appointments:

Clerk of the Board - Marlene Whitney
Treasurer of the Board - Joyce Bunch
Attorney for the Board – John McClymont
Federal Program Director (Flow-Through Funds) – Debra Reha
Auditor – Adams, Brown, Beran, & Ball
Bank of Deposit - First National Bank and Trust, Phillipsburg, KS
Official Newspaper – The Phillips County Advocate
Insurance Carrier – Biggs Insurance Agency – Liability, Building, Auto
125 Flexible Benefit Plan Administrator – American Fidelity
403b Plan Administrator - AFPlanServ
KPERs Designated Agent – Marlene Whitney
Freedom of Information Officer – Wes Topel
Compliance Coordinator for Federal Anti-Discrimination Laws – Debra Reha

Melanie Wendling seconded the motion. Motion carried 6-0.

APPROVAL OF CONSENT AGENDA

Stephanie Niblock moved to approve the consent agenda. Todd Slavik seconded the motion. Motion carried 6-0.

COMMUNICATIONS

Mrs. Reha shared guidelines from KASB with updated wording for entering executive sessions. The summer boot camps were successful. TIP and PAT grants have been submitted. Wes Topel and Jason Colby attended Mandt training. Mrs. Reha attended the Impact Institute. Deb Reha and Wes Topel attended the KSDE Leadership Conference.

School psychologists will meet Wednesday, August 9th. NCKSEC beginning of the year in-service will be held Thursday, August 10th at the Huck Boyd Center in Phillipsburg. New teachers will meet on Friday, August 11th for orientation.

COMMUNITY PRESENTATION

None

OLD BUSINESS
ASO BCBS

ASO Update / Blue Cross/Blue Shield Premiums – Mrs. Reha updated the Board with the current level of reserves. Dental premiums were discussed. Stephanie Niblock moved to approve option two for the dental rates for the 2017-18 plan year. Melanie Wendling seconded the motion. Motion carried 6-0.

BUDGET UPDATE

The board was provided an unaudited report of the revenue, expenses and carry-over for FY17.

EXECUTIVE SESSION FOR NEGOTIATIONS

Stephanie Niblock moved to enter into executive session with the Board and administration, for the purpose of discussing employer-employee negotiations to protect the public interest in negotiating a fair and equitable contract, returning to open session at 8:00 p.m. Todd Slavik seconded the motion. Motion carried 6-0. The meeting returned to open session at 8:00 p.m.

NEW BUSINESS

BOARD OF DIRECTORS' MEETING PLACE & TIME

Todd Slavik moved to approve the meeting dates, place and time as presented. Stephanie Niblock seconded the motion. Motion carried 6-0.

Meeting Place: The Board of Directors will meet at the NCKSEC office in Phillipsburg, unless crowded conditions exist, at which time the board will be moved to larger accommodations, or adjourn to another time and place. **Time of Meeting:** 7:30 p.m. The Board of Directors may adjourn a regular meeting to another time and place. **Board of Directors' Meeting Dates:** Pursuant to K.S.A. 72-8205, The Board of Directors of NCKSEC, Phillipsburg, Phillips County, Kansas by resolution duly adopted at its regular meeting held July 17, 2017, established the following meeting schedule for regular Board of Directors meetings to be held during the 2017-18 school year.

July 17, 2017	November 20, 2017	March 19, 2018
August 21, 2017	December 18, 2017	April 16, 2018
September 17, 2017	January 15, 2018	May 21, 2018
October 16, 2017	February 19, 2018	June 18, 2018

RESOLUTIONS

Resolutions for the 2017-18 school year (The resolutions are attached to, and become part of, these official minutes.)

Establish Petty Cash (1-17)

Lenee Horting moved to accept the resolution as presented. Melanie Wendling seconded the motion. Motion carried 6-0.

Authorizing Early Payment of Claims (2-17)

Stephanie Niblock moved to accept the resolution as presented. Todd Slavik seconded the motion. Motion carried 6-0.

Waiver Annual Requirements of GAAP (3-17)

Melanie Wendling moved to accept the resolution as presented. Todd Slavik seconded the motion. Motion carried 6-0.

Destruction of School Records (includes IEP information) (4-17)

Lenee Horting moved to accept the resolution as presented. Todd Slavik seconded the motion. Motion carried 6-0.

Home Rule (5-17)

Melanie Wendling moved to accept the resolution as presented. Stephanie Niblock seconded the motion. Motion carried 6-0.

MILEAGE RATE

Stephanie Niblock moved to establish the NCKSEC FY18 mileage rate at the current state rate for mileage reimbursement. Lenee Horting seconded the motion. Motion carried 6-0. The current state rate is \$.53.5 per mile.

RESCINDING POLICY STATEMENT

Stephanie Niblock moved that all policy statements found in the minutes of the Interlocal prior to June 30, 2017 be rescinded, and that the board of directors adopt the policy manual or written policies as presented and recommended by the Director of Special Education, to govern this Interlocal during the 2017-18 school year, subject to periodic review, amendment, and revision by the board of directors. This motion includes: NCKSEC SPED Practices & Procedures, Parents As Teachers Handbook, Certified handbook, and the Paraeducator handbook. Lenee Horting seconded the motion. Motion carried 6-0.

EXECUTIVE SESSION FOR PERSONNEL

Stephanie Niblock moved the board enter into executive session for a period of nine minutes, to return to open session at 8:30 p.m., with the Board, and administration, for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Melanie Wendling seconded. Motion carried 6-0. The meeting returned to open session at 8:30 p.m.

WORK AGREEMENTS FOR RETURNING CLASSIFIED STAFF

Lenee Horting moved to accept the work agreements for returning classified as amended. Stephanie Niblock seconded. Motion carried 6-0.

**CONTRACTING
SERVICES**

The following contractual arrangements between our Interlocal and –
USD 212 No.Valley: ECSE services
USD 269 Palco: ECSE services
USD 271 Stockton: Provision of service for 4 yr-old At-Risk students
within Collaborative Preschool.
USD 613 Southwest Kansas Area Coop: Orientation & mobility services
from Jim Lawlor;
Northwest Kansas Ed Service Center (NKESEC) – Visual Impairment
services from Shari Oren
USD 489, Hays-Visual Impairment services from Shobra Singh
USD 489, Hays: Memorandum of Understanding-Early Childhood
Connections
USD 273 Beloit SPED Coop-Hearing Impaired services of Marlene
Nelson
USD 489 West Central SPED Coop-Hearing Impaired services of
Marlene Nelson
USD 407 Russell-Hearing Impaired services of Marlene Nelson
USD 333 Learning Coop of NCK-Hearing Impaired services of Marlene
Nelson
USD 326 Logan-Teaching Services of Cher Greving.
Northwest Kansas Ed. Service Center (NKESEC) – Memorandum of
Understanding-Headstart
Kansas State School for the Blind: consultation and support for
students who are Blind/Visually Impaired.
Craig Resources (d/b/a Craig HomeCare) – Nursing services
Phillips County Hospital & Medical Clinics – Charlie Meitler, PTA
Development Services of Northwest Kansas – Flow-Thru Funds for
FY17
Digital Doman-Information Technology (IT) Support
School Health Consulting Services-Memorandum of Understanding
Medicaid Physician’s Verification and Certification
Contracting with USD principals/superintendents for certified
evaluations

Stephanie Niblock moved the board approve the contracting services
with the addition of USD agreements as presented. Melanie Wendling
seconded the motion. Motion carried 6-0.

**EXECUTIVE
SESSION FOR
STUDENT
MATTERS**

Stephanie Niblock moved to enter into executive session for the purpose
of discussing matters related to a student(s), in order to protect the
privacy of the student(s) to be discussed, with the Board and
administration, returning to open session at 8:45 p.m. Todd Slavik
seconded the motion. Motion carried 6-0. The meeting returned to open
session at 8:45 p.m.

NCKSEC
CALENDAR

The NCKSEC calendar was shared with the Board for their information.

ADJOURNMENT

With no further business, Todd Slavik moved to adjourn the meeting at 9:00 p.m. Melanie Wendling seconded. Motion carried 6-0.

Board President

Clerk of the Board

Date Approved