

MINUTES
NCKSEC #636 INTERLOCAL BOARD
MONDAY, NOVEMBER 18, 2013

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The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Central Office on Monday, November 18, 2013. Members present when the meeting was called to order were Kristi Traffas, Bob Dietz, Tom Benoit, Patty Northup, Stacey Carswell & Kevin Moore (both representing Osborne) and via conference call Christopher Rogers, Nicole Pulec, and Jeff Hofaker.

Officials present: Wes Topel, Director; Kent Otte, Assistant Director; Judy Turek, Clerk; and Joyce Bunch, Treasurer.

Other interested persons: Melissa Romme, Adams, Brown, Beren, Ball; James Marsicek, Adams, Brown, Beren, Ball; Larry Lysell, USD #269 Palco Superintendent.

- CALL TO ORDER** Tom Benoit, president, called the meeting to order at 7:30 p.m.
- ITEMS ADDED TO THE AGENDA** New Business:
Resignation: Mary Lou Heller, USD #392 Osborne IR teacher, effective 12/11/13.
Item F. Contracting Services
April Karnopp joins the meeting at 7:32 p.m.
- APPROVAL OF CONSENT AGENDA** Bob Dietz moved the consent agenda be approved as amended. Patty Northup seconded the motion. Motion carried 9-0.
- ABB&B AUDIT REPORT** Melissa Romme, CPA from Adams, Brown, Beran, & Ball, shared the results of the FY13 audit with the board. James Marsicek, ABB&B, reviewed the governance letter with the board. Jeff Hofaker moved the board approved the audit report as presented. Kristi Traffas seconded the motion. Motion carried 9-0.
- COMMUNICATIONS** Mr. Topel announced that two NCKSEC students, one from Smith Center and one from Osborne, have been selected for the Infinitec Coalition's Outstanding Technology Award to be presented to them Dec. 13th in Wichita.
- COMMUNITY PRESENTATION** None
- OLD BUSINESS**
ASO UPDATE Wes Topel updated the "final FY13 carryover" of the ASO fund resulting from the audit findings. He advised the board he will continue his monthly update of the fund's activity.
- BUDGET UPDATE** Wes Topel shared with the board a comparison of the previous year and this year's expenditures and cash balance.
- DIRECTOR'S EVALUATION** Bob Dietz moved the board enter into executive session with the board only, with the option to invite administrators into the session, for a period

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of 20 minutes, until 8:16 p.m., for the purpose of discussing matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. April Karnopp seconded the motion. Motion carried 9-0. The board invited Mr. Lysell into the executive session at 8:01 and he left the session at 8:15.

The board returned to regular session at 8:16 p.m. Joyce Bunch left the meeting at 8:16 p.m.

Bob Dietz moved the board re-enter executive session for a period of 20 minutes, until 8:37 p.m. with the board only, for the same purpose as stated above. April Karnopp seconded the motion. Motion carried 9-0.

The board invited Wes Topel and Kent Otte into the executive session at 8:20 p.m. Mr. Otte left the executive session at 8:30. The board returned to regular session at 8:37 p.m.

NEW BUSINESS PERSONNEL

April Karnopp moved the board enter into executive session for a period of 15 minutes, until 8:53 p.m. for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy of interests of the individual(s) to be discussed. Wes Topel and Kent Otte were asked to be present. Kevin Moore seconded the motion. Motion carried 9-0.

The board returned to regular session at 8:53 p.m.

Tom Benoit moved the board re-enter executive session for a period of 10 minutes, until 9:04 p.m. with the same people for the same purpose as stated above. Bob Dietz seconded the motion. Motion carried 9-0. The board returned to regular session at 9:04 p.m.

April Karnopp moved the board re-enter executive session for a period of 10 minutes, until 9:15 p.m. with the same people for the same purpose as stated above. Kristi Traffas seconded the motion. Motion carried 9-0. The board returned to regular session at 9:15 p.m.

RESIGNATIONS

April Karnopp moved the board approve the resignation of Mary Lou Heller, USD #392 Osborne Interrelated teacher, effective Dec. 11, 2013 and to waive the late 6% penalty fee. Bob Dietz seconded the motion. Motion carried 9-0.

WORK AGREEMENTS

Bob Dietz moved the board approve the following work agreements:
Chelsea Beisner, USD #399 Natoma para, \$8.75/hr; 7.5 hrs/day; 5 days/wk; effective Nov. 1, 2013.
Kelli Hueneke, USD #325 Phillipsburg para, \$9.55/hr; 3.25 hrs/day; 4 days/wk; effective Oct. 21, 2013.
Helen Acheson, USD #269 Palco para, \$9.15/hr; 7.5 hrs/day; 5 days/wk; effective Nov. 4, 2013.
Patty Northup seconded the motion. Motion carried 9-0.

AMERICAN FIDELITY ASSURANCE HEALTH FSA NCKSEC Minutes

April Karnopp moved the board approve the Health Flexible Spending Account option of a rollover of up to \$500 for each plan year effective FY13.

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KASB CONVENTION

Bob Dietz moved the board approve Tom Benoit as the NCKSEC delegate for the KASB convention Dec. 6-8 in Wichita. Jeff Hofaker seconded the motion. Motion carried 9-0

CONTRACTING SERVICES

Bob Dietz moved the board approve contracting services with HeartSprings for consultation purposes. Kristi Traffas seconded the motion. Motion carried 9-0.

ADJOURNMENT

Tom Benoit adjourned the meeting at 9:30 p.m.

Board President

Clerk of the Board

Date Approved