

MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, NOVEMBER 16, 2015

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, November 16, 2015. Members present were Bob Dietz (#237), Tom Benoit (#269), Stephanie Niblock (#271), Todd Kennedy (#325), Ryan Grammon (#326) and via conference call Tiffany Rietzke (#110), Hilary Van Patten (#212), Donna Brown (#270) and Bobbie Schurr (#392). Absent for this meeting were April Karnopp (#211) and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director; Joyce Bunch, Treasurer and Marlene Whitney, Clerk. Also in attendance was Denton George, NCKSEC technology consultant.

- CALL TO ORDER** President Tom Benoit called the meeting to order at 7:30 p.m.
- ITEMS ADDED TO THE AGENDA** The following items were added to the agenda: under old business item B.2. auditor contract renewal; under new business B. one resignation, item K. executive session for student matters, item L. Emergency Safety Intervention update and item M. NCKSEC Technology Plan.
- APPROVAL OF CONSENT AGENDA** Bob Dietz moved to approve the agenda as amended. Todd Kennedy seconded. Motion carried 8-0. (Hilary Van Patten joined the meeting at 7:33 p.m.)
- COMMUNICATIONS** Mrs. Reha reported on recent happenings at the coop. Project Stay has visited with staff concerning 13 students. Five school psychologists along with Mrs. Reha and Mr. Topel attended the Tri-State Regional Special Education Law Conference in Omaha. The Region 8 meeting for October was canceled. The NCKSEC office will close at noon on Wednesday, November 25 for the Thanksgiving holiday.
- COMMUNITY PRESENTATION** None
- OLD BUSINESS**  
**ASO BCBS** The board was given an update of the current level in the health care reserves.
- BUDGET UPDATE** Mr. Topel provided a snapshot comparison of monthly expenditures for September and October for 2013, 2014 and 2015.
- AUDITOR RENEWAL** Ryan Grammon moved to approve renewing the contract with Adams Brown Beran and Ball as NCKSEC financial auditors for fiscal years 2016, 2017 and 2018. Bob Dietz seconded. Motion carried 9-0.

**DIRECTOR'S  
EVALUATION**

At 7:44 p.m., Ryan Grammon moved to enter into executive session for a period of 15 minutes with the Board for the purpose of discussing non-elected personnel, in order to protect the privacy interests of the individuals(s) to be discussed. Stephanie Niblock seconded. Motion carried 9-0. At 8:02 p.m., Todd Kennedy moved to continue in executive session for an additional five minutes with the same individuals, for the same purpose. Stephanie Niblock seconded. Motion carried 9-0.

**EXECUTIVE  
SESSION FOR NON-  
ELECTED  
PERSONNEL**

At 8:08 p.m., Todd Kennedy moved to enter into executive session for 10 minutes with the Board and Mrs. Reha for the purpose of discussing non-elected personnel, in order to protect the privacy interests of the individuals(s) to be discussed. Ryan Grammon seconded. Motion carried 9-0. The meeting returned to open session at 8:19 p.m. (Ryan Grammon left the meeting at 8:20 p.m.)

**NEW BUSINESS**

**RESIGNATIONS/  
TERMINATIONS**

Bob Dietz moved to accept the resignations/termination as presented. Stephanie Niblock seconded the motion. Motion carried 8-0.

**CONTRACTS/WORK  
AGREEMENTS**

Todd Kennedy moved to accept the work agreements as amended. Donna Brown seconded the motion. Motion carried 8-0.

**WORK  
AGREEMENT/WAGE  
CONSIDERATION**

Bob Dietz moved to accept a wage increase as presented for Mrs. Matteson, receptionist/MIS clerk, effective December 1, 2015. Tiffany Rietzke seconded. Motion carried 8-0.

**NCKSEC BOARD  
POLICY REVIEW**

With consideration of the inclement weather during the meeting, this agenda item was tabled until next meeting.

**PARAEDUCATOR  
SALARY  
COMPARISON**

At the request of the superintendents, Mr. Topel had compiled and shared a comparison of para hourly wages paid by NCKSEC compared to the NCKSEC member districts and to other Region 8 cooperatives.

**INSURANCE  
RENEWAL**

Bob Dietz moved to approve renewal of NCKSEC insurance coverage with EMC. Bobbi Schurr seconded. Motion carried 8-0.

**MAIL MACHINE  
LEASE EXTENSION**

Stephanie Niblock moved to approve a 24-month extension of the lease agreement for the mail machine. Hilary Van Patten seconded. Motion carried 8-0.

**TECHNOLOGY USE  
AGREEMENTS**

Mrs. Reha discussed developing technology use agreements for students using NCKSEC devices outside of the school setting. Administration will ask districts with 1-to-1 technology initiatives for sample agreements.

KASB DELEGATE

Todd Kennedy moved to appoint April Karnopp as NCKSEC delegate, with Stephanie Niblock as alternate, to the KASB Delegate Assembly at their annual convention in Wichita, December 4-6, 2015.

EXECUTIVE  
SESSION FOR  
STUDENT  
MATTERS

At 8:33 p.m., Tom Benoit moved to enter into executive session for a period of 10 minutes with the Board and administration for the purpose of discussing student matters, in order to protect the privacy interests of the individuals(s) to be discussed. Todd Kennedy seconded. Motion carried 8-0.

At 8:45 p.m., Stephanie Niblock moved to continue in executive session for an additional five minutes with the same individuals for the same purpose. Todd Kennedy seconded. Motion carried 8-0. The meeting returned to open session at 8:51 p.m. Stephanie Niblock moved to enter into a contract for student residential placement to Lakemary Center. Hilary Van Patten seconded. Motion carried 8-0.

EMERGENCY  
SAFETY  
INTERVENTION  
UPDATE

Mrs. Reha shared with the Board and the DRC (Disability Rights Center of Kansas) is pushing for legislation to change the wording in the ESI regulations from "bodily injury" to "serious bodily injury." NCKSEC opposes this change and encourages the board to share that view with their local districts.

TECHNOLOGY  
PLAN

Mrs. Reha informed the Board that NCKSEC is looking to develop a five-year technology plan to replace outdated software and equipment.

ADJOURN

With no further business, Tom Benoit adjourned the meeting at 9:00 p.m.

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Board President

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Clerk of the Board

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Date Approved