

MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, SEPTEMBER 21, 2015

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, September 21, 2015. Members present were Tiffany Rietzke (#110), April Karnopp (#211), Bob Dietz (#237), Tom Benoit (#269), Todd Kennedy (#325), Ryan Grammon (#326) and via conference call Hilary Van Patten (#212), Stephanie Niblock (#271) and Bobbie Schurr (#392). Absent for this meeting were Donna Brown (#270) and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director; Joyce Bunch, Treasurer and Marlene Whitney, Clerk.

CALL TO ORDER

President Tom Benoit called the meeting to order at 7:30 p.m.

ITEMS ADDED TO THE AGENDA

The following items were added to the agenda: an additional work agreement, resignation/termination, an executive session for personnel, KASB Policy Review and an executive session requested by the Board President at the request of the Council of Superintendents.

APPROVAL OF CONSENT AGENDA

Todd Kennedy moved the consent agenda be approved as amended. Tiffany Rietzke seconded the motion. Motion carried 8-0. (Bob Dietz entered the meeting at 7:35 p.m.)

COMMUNICATIONS

A thank you note to the NCKSEC Board and Staff from Tom Benoit was read to the board. Wes Topel and Jana Coil have begun Mandt trainings. Project Stay visited 3 districts on September 21-22. School psychologists met September 4<sup>th</sup> for file review. Principal meetings were held September 2<sup>nd</sup> and 9<sup>th</sup>.

Adams Brown Beran and Ball were in the office September 16<sup>th</sup> for FY15 financial audit. A report is anticipated for the October or November board meeting.

The Special Education directors call on September 18<sup>th</sup> included ESI as a hot topic. Anita Palmer, Heather Sasse and Janie Topel have been involved in Mentor Training. Early Childhood Academy will be September 24-25 in Wichita. Debra Reha, Deb Brobst, Megan Gasper, and Julie Rowland will be attending. A KIC Regional Meeting will be in Hays on October 7<sup>th</sup>. Job Olympics received a grant from the Dane G. Hansen Foundation in the amount of \$5500 which will be used for Job Olympics and two additional events, Reality Check and Transition Fair.

COMMUNITY PRESENTATION

None

## **OLD BUSINESS**

### **ASO BCBS**

ASO Update – the ASO plan year ended 8/31/2015 with \$868,212 in reserves.

## **NEW BUSINESS**

### **BCBS OPEN ENROLLMENT**

A recap of the BCBS open enrollment in August was shared with the Board. The dental plan had enough new enrollees to continue offering the plan.

### **EXECUTIVE SESSION FOR NON-ELECTED PERSONNEL**

At 7:42 p.m., Bob Dietz moved the board enter into executive session for a period of 10 minutes, until 7:52 p.m., with the Board, Deb Reha and Wes Topel for the purpose of discussing matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed. Todd Kennedy seconded the motion. Motion carried 9-0.

At 7:53 p.m., Bob Dietz moved to continue in executive session for an additional 5 minutes for the same purpose, with the same individuals. Ryan Grammon seconded the motion. Motion carried 9-0. The meeting returned to open session at 7:59 p.m.

### **RESIGNATIONS/TERMINATIONS**

April Karnopp moved to accept the resignations/termination as amended. Bob Dietz seconded the motion. Motion carried 9-0.

### **CONTRACTS/WORK AGREEMENTS**

Tiffany Rietzke moved to accept the work agreements as amended. Ryan Grammon seconded the motion. Motion carried 9-0.

### **PERSONNEL REPORT**

A comparison illustrating the difference from end of last school year to our present FTE was shared with the Board.

### **PARAEDUCATOR ASSIGNMENTS**

A list of the paraeducators serving each district was distributed to the Board members.

### **ASSURANCES IDEA PASS THROUGH**

A recommendation was made to the Board to adopt the assurances for VI-B Flow Thru Fund and 619 Preschool Pass Thru Funds. Ryan Grammon moved to adopt the assurances as presented. Bob Dietz seconded. Motion carried 9-0.

### **FISCAL MANAGEMENT OF FUNDS**

A fiscal management of policy, for all VI-B IDEA federal funds, was shared with Board for adoption. Action for this item was tabled until October to allow administration time to have KASB look over the policy and offer any suggestions if necessary.

### **KASB WORKER COMP AUDIT**

As the result of the workers compensation payroll audit, NCKSEC received a check in the amount of \$14,487 as a refund of premiums for the previous year. One of the main factors was our reduction in overall payroll.

WORK  
AGREEMENT  
AMENDMENT

Mrs. Reha shared with the Board that Mrs. Hanson requested that her position be returned to a full time position. April Karnopp moved for the work agreement to be returned to full time. Tom Benoit seconded. Following discussion, the motion carried 7-2, with Bob Dietz and Todd Kennedy casting no votes.

KASB POLICY  
REVIEW DRAFT

Mrs. Reha shared with the Board that KASB had completed their review of the NCKSEC policies and returned a draft for their approval. It was the consensus of the Board that the administration develop a time line for completion of the first draft.

EXECUTIVE  
SESSION FOR  
NON-ELECTED  
PERSONNEL

At 8:24 p.m., Bob Dietz moved to enter into executive session for a period of 20 minutes, until 8:46 p.m., with the Board for the purpose of discussing matters of non-elected personnel to protect the privacy interests of the individual(s) to be discussed. April Karnopp seconded the motion. Motion carried 9-0.

At 8:47 p.m., Todd Kennedy moved to continue in executive session for an additional 10 minutes for the same purpose, with the Board and Mrs. Reha. Bob Dietz seconded the motion. Motion carried 9-0.

At 8:59 p.m., April Karnopp moved to continue in executive session for an additional 10 minutes for the same purpose, with the same individuals. Ryan Grammon seconded the motion. Motion carried 9-0.

At 9:10 p.m., Todd Kennedy moved to continue in executive session for an additional 10 minutes for the same purpose, with the same individuals. April Karnopp seconded the motion. Motion carried 9-0. The meeting returned to open session at 9:22 p.m.

With no further business, Tom Benoit adjourned the meeting at 9:23 p.m.

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Board President

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Clerk of the Board

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Date Approved