

**DRAFT MINUTES FOR APPROVAL**

**MINUTES  
NCKSEC #636 INTERLOCAL BOARD  
MONDAY, SEPTEMBER 18, 2017**

The Board of NCKSEC Interlocal #636 met in regular session at the NCKSEC Boardroom on Monday, September 18, 2017. Members present were April Karnopp (#211), Bob Dietz (#237), Stephanie Niblock (#271), Todd Kennedy (#325) and Ryan Grammon (#326); via conference call Dana Pieper (#269), Lenee Horting (#270), and Allison Wolters (#392). Absent for this meeting were Todd Slavik (#110), Chris Rogers (#212), and Stephanie Dickerson (#399).

Officials present: Deb Reha, Director; Wes Topel, Assistant Director; Joyce Bunch, Treasurer and Marlene Whitney, Clerk.

- CALL TO ORDER** President April Karnopp called the meeting to order at 7:30 p.m.
- APPROVAL OF CONSENT AGENDA** The following items were added to the agenda: additional resignation/termination, additional work agreement, KASB annual convention delegate. Todd Kennedy moved to approve the consent agenda as amended. Bob Dietz seconded the motion. Motion carried 7-0.
- COMMUNITY PRESENTATION** Mrs. Kristi VanDerVeen visited the board meeting requesting additional time, 12 weeks, for maternity leave. Bob Dietz moved to approve the request. Todd Kennedy seconded. Motion carried 7-0.
- COMMUNICATIONS** Region 8 meeting was September 7 in Beloit. Principal meetings are September 19 (at Plainville) and September 21 (at NCKSEC office). NCKSEC financial audit with ABB&B is September 20. KIC Regional meeting in Hays is October 5. PLC meetings for interrelated will be October 17, 18, 19. Special education director conference call is September 29. Speech language PLC also will be held September 29.
- OLD BUSINESS**  
**ASO BCBS** Mrs. Reha updated the Board with the current level of reserves. The plan year for the 2016-17 school year ended with reserves of \$777,500.54.
- NEW BUSINESS**
- INTERLOCAL AGREEMENT** Mrs. Reha spoke with the Board began conversation about how CEIS funds (15% of VI-B) would be set aside should a “significant disproportionality” be identified in one of the Interlocal districts. Additional discussion is planned for future meetings. (*Stephanie Niblock arrived at 7:45 p.m.*)
- BCBS OPEN ENROLLMENT** A recap of the BCBS open enrollment was shared with the Board.

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- IDEA ASSURANCES** Ryan Grammon moved the board adopt the assurances for VI-B flow thru funds and 619 preschool pass through funds. Lenee Horting seconded. Motion carried 8-0.
- KMAP RENEWAL** All districts are up for renewal of their provider ID with the Kansas Medical Assistance Program. Marlene Whitney, NCKSEC clerk, may be in contact with the district clerks if assistance is needed.
- EXECUTIVE SESSION FOR PERSONNEL** Bob Dietz moved the board enter into executive session for 10 minutes, returning to open session at 8:12 p.m., with the Board and administration, for the purpose of discussing personnel matters of non-elected personnel, to protect the privacy interests of the individual(s) to be discussed. Ryan Grammon seconded. Motion carried 8-0. The meeting returned to open session at 8:12 p.m. At 8:13 p.m., Bob Dietz moved to continue in executive session for the same purpose, with the same individuals for five minutes. Stephanie Niblock seconded. Motion carried 8-0. The meeting returned to open session at 8:19 p.m.
- RESIGNATIONS/ TERMINATIONS** Bob Dietz moved to accept the resignations as presented. Todd Kennedy seconded. Motion carried 8-0. Ryan Grammon moved to accept the termination of Terri Holbrook. Stephanie Niblock seconded. Motion carried 8-0.
- WORK AGREEMENTS** Todd Kennedy moved to accept the work agreements as presented. Bob Dietz seconded. Motion carried 8-0.
- PARAEDUCATOR ASSIGNMENTS** A list of paraeducators, by district, was distributed to the Board.
- KASB WORKERS COMP AUDIT** Mrs. Reha shared the coop had received a premium refund check for \$15,804 as a result of the workers compensation year end payroll audit.
- KSDE AUDIT** KSDE audit results on state categorical aid were shared with the Board.
- KASB ANNUAL CONVENTION** KASB Annual Convention will be December 1-3, in Wichita. Lenee Horting and Stephanie Niblock will both be attending. Mrs. Niblock volunteered to serve as NCKSEC delegate.
- ADJOURNMENT** With no further business, the meeting was adjourned at 8:33 p.m.

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Board President

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Clerk of the Board

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Date Approved